



ACADEMIC PROBATION ACTION PLAN

This form is required for students whose cumulative GPA has fallen below 3.00

INSTRUCTIONS FOR ACADEMIC PROBATION ACTION PLAN

PART I: STUDENT INFORMATION

To be completed by the student and Faculty Advisor. An Academic Probation Action Plan must be completed when a student is notified of academic probation. "Academic term" herein refers to Fall, Spring, and Summer term(s).

PART II: ACTION PLAN

1. The student and faculty advisor should meet to determine the student's next term, the student's current cumulative GPA both including the ENCP course and excluding the ENCP course, the number of semester hours completed both including the ENCP course and excluding the ENCP course and excluding the ENCP course, and the term GPA needed to achieve a cumulative GPA ≥ 3.000 .
2. The student and the faculty advisor should then discuss and document the specific steps the student must take to address the academic deficiencies. These steps may include but are not limited to: listing the term GPA and letter grades needed; repeating a course; substituting a course (ONLY if repeating is impossible); registering for specific courses; completing I-grade coursework; contacting the Disability Resource Center; and contacting the course TA(s) or instructor. If additional room is needed, the student may attach a separate piece of paper.
3. The student and faculty advisor should print and attach an unofficial copy of the student's current transcript.
4. The GSE will review the completed Action Plan and will inform the student and the faculty advisor if changes are necessary.
5. Any change to a plan previously approved by the GSE requires the completion of a new plan with faculty advisor and GSE approval.

ACADEMIC PROBATIONARY PERIOD

A full-time student placed on probation for a cumulative GPA < 3.000 will have one academic term to raise the cumulative GPA ≥ 3.000 . *A student that has a cumulative GPA < 3.000 for two consecutive terms (including the summer term(s) if courses are taken) will be dismissed from his or her academic program.*

Students in this situation can appeal for one final term to raise the cumulative GPA ≥ 3.000 .

ACADEMIC PROBATION ACTION PLAN

PART I. To be completed by the student

Date: _____ Name: _____
Last or Family Name First or Given Name

NU ID: _____ E-Mail: _____@husky.neu.edu

Current Program/Concentration: _____

Check All That Apply:

BS/MS MS PhD Certificate Only Special Student International Domestic

Part-Time Full-Time

First Term on Probation: Fall Spring Summer 20 _____

Name of Faculty Advisor: _____

PART II. To be completed by the student and the student's Faculty Advisor

Student's next term is Fall Spring Summer 20 _____

Term GPA needed to achieve cumulative 3.000 GPA: _____

Current Cum. GPA (including ENCP): _____ SH completed (including ENCP): _____

Current Cum. GPA (excluding ENCP): _____ SH completed (excluding ENCP): _____

Course Registrations for Next Term: _____

Course Repeat (if applicable): _____ Term to be Taken: _____

Details of Plan (attach additional documents as needed): _____

If course repeat is impossible, course substitution may be considered Letter Attached

Course Substitution Exclude: _____ Include: _____ Term to be taken: _____

Signature of Student

Date

Signature of Faculty Advisor

Date

Signature of Academic Advisor

Date

*Any changes to the above approved plan require a new academic probation action plan, signed by academic advisor and the GSE. A full-time student placed on probation for a cumulative GPA < 3.000 will have one academic term to raise the cumulative GPA ≥3.000. A student that has a cumulative GPA < 3.000 for two consecutive terms (including summer term(s) if courses are taken) will be dismissed from the academic program