

## **Academic Probation Action Plan**

An Academic Probation Action Plan must be completed when a student is notified of academic probation. "Academic term" herein refers to Fall, Spring, and Summer term(s).

### **Academic Probationary Period**

A full-time student placed on probation for a cumulative GPA below 3.000 will have one academic term to raise the cumulative GPA greater than or equal to 3.000. A student that has a cumulative GPA below 3.000 for two consecutive terms (including the summer term(s) if courses are taken) will be dismissed from their academic program. Students in this situation can appeal for one final term to raise the cumulative GPA greater than or equal to 3.000.

**Part II** - The student and faculty advisor should meet to determine the student's next term, the student's current cumulative GPA, both including the ENCP course and excluding the ENCP course, the number of semester hours completed, both including the ENCP course and excluding the ENCP course and excluding the ENCP course, and the term GPA needed to achieve a cumulative GPA greater than or equal to 3.000. Furthermore, the student and the faculty advisor should then discuss and document the specific steps the student must take to address their academic deficiencies. These steps may include, but are not limited to: listing the term GPA and letter grades needed; repeating a course; substituting a course (**ONLY** if repeating is impossible); registering for specific courses; completing I-grade coursework; contacting the Disability Resource Center; and contacting the course TA(s) or instructor. If additional room is needed, the student may attach a separate piece of paper as an attachment to the DocuSign form.

The Graduate School of Engineering Advising Team will review the completed Action Plan and will inform the student and the faculty advisor if changes are necessary.

Any change to a plan previously approved by the Graduate School requires the completion of a new plan with faculty advisor and Graduate School approval.