



Registration Override Request Form for Non-COE student

This form is required for non-COE students who wish to register for a COE graduate course.

INSTRUCTIONS FOR REGISTRATION OVERRIDE REQUEST FORM

This form is for Northeastern students in programs outside of the College of Engineering (COE) who wish to take a graduate level (5000 or above) COE course. Please note, requests will be processed after the registration period begins to give priority for registration to students in the College of Engineering.

Please complete the [Registration Override Request Form for Non-COE Students](#) and submit it using DocuSign to the course instructor and the person responsible in your department and/or college to approve students to take coursework outside their curriculum. The Graduate School of Engineering will receive the form and process it. If you have any questions, please contact the [GSE Academic Advising Team](#) in the department that the course is being offered.

PART II: RESCTRCTION TYPES (students please check all that apply)

- **Field of Study or Program Restriction:** Course is restricted to students of a certain program.
- **College Restriction:** Course is offered by another college at the University such as the Graduate School of Engineering. Your registration will be processed pending approval from the college/instructor offering the course.
- **Pre-requisite and Test Score Error Restriction:** Course has a pre-requisite that student has not taken at Northeastern University. Students need to attach documentation (i.e. course syllabus, transcript). Please note if you have not completed the listed course prerequisites for INFO, DAMG, CSYE, and TELE courses, students will not be permitted to take these classes.
- **Student Attribute:** The video streaming (V35) course sections are currently open to part-time students only. Full-time students attempting to register for a video streaming course will get a student attribute restriction. However, if a course in a term is only offered in video streaming format, full-time students may register for the course.

PART III: SIGNATURE

- **Signature Required:** Non- COE students are required to list the course instructor email and the email for the person in their department and/or college responsible for approving students taking coursework outside their curriculum on the DocuSign PowerForm Signer Information. When you submit the DocuSign form it will automatically go to the people's email addresses listed on the DocuSign PowerForm Signer Information.