Northeastern University
College of Engineering

Graduate School of Engineering
130 Snell Engineering Center
Northeastern University
360 Huntington Avenue
Boston, Massachusetts 02115-5000

Phone: 617.373.2711
Fax: 617.373.2571
Web: http://www.coe.neu.edu/graduate-school/graduate-student-services

STANDARD PETITION FORM

PART I. To be completed by the student

Name: Snell (Last or Family Name) Sydney (First or Given Name)

NU ID: 001234567 Current Program/Concentration: MS Engineering

E-Mail: Snell.s@northeastern.edu

Check All That Apply:

- ☐ BS/MS ☐ PhD ☐ Part-Time ☑ Domestic ☐ Certificate Only
- ☑ MS ☑ Full-Time ☐ International ☐ Special Student

1. Check all that apply:

- ☐ Change in Status
- ☑ Elective Outside of Approved Curriculum
- ☐ Increase Maximum Semester Hours
- ☐ Core Course Waiver and Replacement (you must list below BOTH: the course you wish to waive and the course you plan to take instead)
- ☐ Other (Specify):

2. For each course concerned, please provide the information below:

Course Name	Term	Course #	CRN #	# Credits
Engineering Probability and Stats	Spring 2021	IE 6200	31867	4

3. Why are you petitioning? Please explain:

To count the course towards my graduation requirements as an elective

Sydney Snell
Student Signature

Today's Date
Date Signed

SAMPLE

PART II. To be completed by the Program Contact and the Graduate School:

1. Program Contact:

Recommendation: ☑ Approved ☐ Denied

Comments:

Program Contact Review

Name | Signature | Date Signed

Title:

Email:

2. Graduate School of Engineering:

Recommendation: ☑ Approved ☐ Denied

Effective Term: Term Petition Filed

Comments:

Graduate School Review

Name | Signature | Date Signed

Title:

Email:

SAMPLE