

Hello, and congratulations on your acceptance to the Electrical and Computer Engineering PhD program at Northeastern University in Oakland, California! We are looking forward to having you join us.

As an incoming Fall 2025 student, there are some steps that you need to take before the semester starts. Please read this document thoroughly as it contains helpful information and can answer many of your questions before you begin your first semester. If you have any questions, please contact COE Graduate Advisors at coe-oakland-gradadvising@northeastern.edu

#### **Step 1: Confirm your Enrollment**

Please confirm your enrollment at Northeastern University, as you will not be able to register for classes until you complete this step. To confirm your enrollment, log into your <u>electronic application account</u> and pay the enrollment deposit. If you have any questions, please contact Graduate Admissions at <u>coegradadmissions@northeastern.edu</u>

# Step 2: Know your faculty and administrative advisors

As a student in the Electrical and Computer Engineering program, you have a team of faculty and staff to assist you in your academic career in the Graduate School of Engineering. You will meet these faculty and staff members during your orientation and have the opportunity to ask them any questions you might have.

- Dr. Masoud Salehi (<u>salehi@northeastern.edu</u>)
   Associate Chair for Graduate Programs
- Peter Krafka (<u>p.krafka@northeastern.edu</u>)
   Assistant Director of Graduate Programs
- Samantha Snow (coe-oakland-gradadvising@northeastern.edu)
   Academic Advisor
- Co-op Team

### **Step 3: Course Registration**

We strongly advise that incoming full-time students register for *only two courses*, and that incoming part-time students register for *only one course*. \*Please Note: International students entering the United States will need to register for at least 8 semester hours. \* We have provided our course recommendations to you below. As these are recommendations, students can take courses in any order or other courses to fulfill their degree requirements. All courses listed include the CRN (Course Reference Number) that you should use to select the correct course.

#### **Course Registration Cont.**

<u>For your first semester</u>, we encourage you to choose one of the following: \*International students must register FT = 8 SH or two 4 SH courses\*

- EECE 9986 Research pre-QE
  - o Pre-Qualifying Exam, gives FT status
- EECE 9990 Dissertation 1 post QE
  - o Post Qualifying Exam, gives FT status
- EECE 6400 Special Problems in ECE
  - o 4 SH, does not give FT status
- EECE 7400 Special Problems in ECE
  - o 4 SH, does not give FT status

# **Frequently Asked Questions**

#### How do I get a me.Northeastern account?

After you confirm your enrollment, you will be able to log in to your me.Northeastern portal. If you have not set up your me.Northeastern account, log in to your electronic application account and look for instructions to do so.

#### How do I register for classes?

Visit the Registrar Office's <u>Registration Experience</u> page to learn how to search and register for courses using your me.Northeastern account. Make sure to use the EECE subject code when searching for courses. The online registration system will allow you to add or drop courses. The deadline to add a class can be found through the <u>University's Academic Calendar</u>. If you have any questions about course registration, please email your College of Engineering Academic Advisor (coe-phd-gradadvising@northeastern.edu).

#### What if I change my mind about a class?

You can use the online registration system to drop any course. The deadline can be found on the University's Academic Calendar.

#### Can I sign up for the V35 online section of a course?

V35 (online) sections are reserved for part-time students. Full-time students cannot enroll in these sections.

# I received a "Prerequisite and Test Score" error, but I have already taken the prerequisite course at another institution.

Northeastern's system does not automatically recognize courses from other institutions. You will need to submit a <u>Registration Override Request</u> attaching verification that you have met the pre-requisite requirements for the course. Please list Peter Krafka as the "Program Contact."

## I received a "College" error when registering for a CS or CY course.

ECE students need to request permission from Khoury College in order to take a CS or CY course using the Khoury Elective Form. You may also reach out to khoury-gradadministration@northeastern.edu

Do I need to attend both the Graduate School of Engineering General Orientation and Program Orientation? What is the difference between these two orientations? Yes! Please make sure to attend both the Graduate School of Engineering General Orientation and the Electrical and Computer Engineering Program Orientation sessions. These are two entirely different orientations and will provide you with very useful information that you need to have in order to perform well throughout your program.

These sessions will provide you with an opportunity to ask questions and meet with your academic and co-op advisors and some of your fellow future classmates!

## Do I need to register for the Introduction to Cooperative Education course?

Please note that registration for the Co-op course is not mandatory. This course is one of the requirements to become eligible for the Co-op Experience. Students interested in participating in a Co-op should plan to register for this course either in their first or second semester. You will have the opportunity to meet with a Co-op Advisor during your Program Orientation.

#### What should I do if my course is full?

Enrollments are always shifting as students get co-ops or change their course registrations. If a seat isn't available in your preferred class right away, you can add yourself to the <u>course waitlist</u> using the online registration system.

#### Will I get a bill by registering for courses?

Yes, your first e-bill is generated when you register for your courses. You will receive an e-bill from the University with instructions on how to pay the e-bill. If you have questions about payment, please refer to the <a href="Billing & Payments">Billing & Payments</a> webpage of the Student Financial Services office.

What if I have questions regarding choosing courses or course registration? You will have the opportunity to have your questions answered during or after your department orientation.

#### What if I have another question that is not answered here?

Please contact Peter Krafka or save any additional questions for the Graduate School of Engineering General Orientation and Program Orientation sessions.

We look forward to welcoming you to the Graduate School of Engineering!