

## **Expectations of Students Graduate School of Engineering**

Students should:

- Be professional and respectful at all times in their interactions with GSE staff in person and in email
- Recognize that the GSE is an international community, and that there are cultural differences in expectations and behaviors
- Recognize that the GSE receives a large volume of inquiries and requests, that staff works to give each individual their undivided attention, and that patience may be needed in waiting for requests to be processed
- Understand that misunderstandings and differences of opinion are expected, but typically can be resolved with patience, pursuit of additional information, and communication -- leading to better understanding by all sides
- Feel comfortable asking for guidance on GSE processes and further clarification on decisions
- Familiarize oneself with GSE operations by reading all email notifications in full and reviewing policies and procedures on the GSE website
- Respect the time and resources of the GSE by showing up for meetings and events that students have signed up for
- Recognize that staff are available during regular working hours, Monday through Friday, 8:30 AM – 5:00 PM
- Use available online tools and resources to help answer questions and resolve concerns

In addition, students are expected to abide the Northeastern University Code of Student Conduct, which states:

*Students are expected to display proper respect for the rights and privileges of other members of the University community and their guests . The atmosphere in classes, laboratories, online, at University events, and residence halls must be free from undue disruption . Furthermore, students must follow the reasonable directions of University personnel . Students are expected to be honest and forthright in their course of dealings with the University .*

In particular, “*Conduct that is disorderly or disruptive in nature and negatively affects the campus community, the neighborhood, and/or community members*” is not allowed.

Violations of the Code of Student are investigated by the Office of Student Conduct and Conflict Resolution (OSCCR) which imposes sanctions which can include a letter of warning, disciplinary probation, suspension, or expulsion.